

Leading Idaho Grant: CTE Program Expansion & Modernization FY 2023

Overview

Idaho Division of Career Technical Education (IDCTE) is grateful to Governor Little and the Idaho legislature for their FY 2023 appropriation to include one-time grants to support career technical education (CTE) throughout Idaho.

Secondary CTE Programs (up to \$4,000,000)

For districts offering approved CTE programs for expansion and modernization, allowing programs to apply for grants aligned with regional labor market needs.

Postsecondary CTE Programs (up to \$4,000,000)

For institutions offering approved certificate/degree credit CTE programs for expansion and modernization, allowing existing programs to better align with regional workplaces. Projected new programs as part of an institution's 3-year plan submitted to the Idaho State Board of Education are eligible.

IDCTE is committed to prioritizing program growth aligned with the local industry's needs. Funds will be provided in a grant format for secondary and postsecondary programs to purchase equipment, thus expanding or modernizing existing programs to better align with workforce needs.

Leading Idaho CTE funds may be used for facility improvements and/or upgrades if they align directly to requested and/or existing equipment.

Idaho Department of Labor (IDOL) labor market data will be the driving force for grant approvals.

Districts and institutions may submit more than one application per program area (but limited to one application per program) based on labor market data.

Eligibility

All approved secondary and postsecondary CTE programs in 2022-2023 are eligible to submit a Leading Idaho grant application.

Any proposed project would need to be completed and reimbursed within FY 2023.

Applications and Budget Information

Applicants must apply and provide a detailed budget worksheet for consideration. In addition, if facility improvements and/or upgrades are requested, a quote or bid is required. Please ensure you follow your district or institutional procurement policy.

All Leading Idaho funds will be distributed through a reimbursement process in FY 2023.

Evaluation Criteria and Rubric

IDCTE staff will review and score grant applications on the following metrics:

Rubric Metric 1 – Approved CTE Programs for 2022-2023

Rubric Metric 2 – Proposal (Narrative) identifies how the proposed project will support expanding and/or modernizing existing programs to better align with workforce needs.

Rubric Metric 3 – Equipment identified in the proposal aligns with the definition of equipment

Rubric Metric 4 - Facility improvements and/or upgrades if they align directly to requested and/or existing equipment.

Rubric Metric 5 – Program is in the top 250 occupations, or has 100 job openings, or has a projected growth rate of 25% or more. **IDCTE will utilize this metric to prioritize programs-based labor data.**

Grant Awards

Application will open May 25 and close on July 31, 2022.

IDCTE will notify successful applicants within 30 days of application due date.

Grant funds must be used to acquire items approved by IDCTE.

Districts and Institutions are required to submit a reimbursement request and purchase documentation for each grant award to IDCTE no later than May 1, 2023.

IDCTE will reimburse the actual costs of only the approved items, up to the maximum amount of the grant award for each individual program. Districts and institutions are responsible for any additional costs.

Definitions

Active Programs – Approved program taught by an endorsed teacher/instructor.

Approved Programs – Formal approval by IDCTE for FY 2023.

Equipment – funds may be used to purchase industry relevant items for a particular purpose, such as computers, software, and peripherals necessary for program instruction above and beyond those provided to all instructional settings and having a useful life more than one year.

Expansion – adding equipment (as identified above) to increase capacity of existing 2022-2023 programs.

Facility Improvements/Upgrades – Improvements and upgrades, such as HVAC, electrical, plumbing, directly related to existing equipment or equipment requested in this application.

Modernization – upgrading and/or replacing equipment to meet or exceed relevant industry needs.

Labor and workforce needs – IDCTE will utilize [IDOL In-demand occupations](#)¹ to determine regional/local workforce needs. The following methodology will be used to verify and determine workforce needs by meeting one of the following criteria:

- Occupation for program application is in the top 250 occupations, OR
- Occupation for program application has over 100 job openings, OR
- Occupation for program application has a projected growth rate of 25% or more.

In utilizing IDOL In-demand occupations, IDCTE will change the following criteria to filter and update the data to determine labor needs:

- Under “top hot jobs,” change 100 to 250
- Under “area selection,” select appropriate region or use default Idaho selection
- Under “typical education requirement,” uncheck all three:
 - Bachelor’s degree
 - Master’s degree
 - Doctoral or professional degree

FAQs

Why are workforce training programs (postsecondary) ineligible?

As part of Governor Little’s Leading Idaho initiative, separate and dedicated funds were appropriated to support workforce training centers through the Workforce Development Council.

Do I need to submit a budget worksheet?

Yes. To ensure consistency with all applications as well as provide the additional information needed by our fiscal office, we are requiring all applicants to submit a detailed budget worksheet as part of their application.

Can I include consumables as part of my grant application?

No. Program Added-Cost Funds can be used to purchase any consumables for approved CTE programs.

¹ <https://lmi.idaho.gov/occupations-in-demand>